

**No.A.12011/1/2024-C&I(ZIDCO)**  
**GOVERNMENT OF MIZORAM**  
**COMMERCE & INDUSTRIES DEPARTMENT**

**Mizoram Secretariat, MINECO**  
**Aizawl, the 3<sup>rd</sup> September, 2024.**

**C I R C U L A R**

Applications are hereby invited for appointment to the post of General Manager, ZIDCO Ltd. to be filled up on deputation basis initially for a period of 3 (three) years. The number of post, scale of pay and the eligibility conditions for deputation are mentioned below :

Sl. No.	Name of post and Scale of Pay	No. of post	Eligibility condition
1.	General Manager, ZIDCO Ltd. (Level - 13 in the Pay Matrix Rs.123100 - Rs.215900	1 (one)	From a persons holding analogous posts having the same scale of pay/level in the pay matrix failing which a person in the immediate lower grade who has rendered not less than 5 years regular service in the grade.

2. The upper age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications as per the provisions in paragraph 9 of the OM on "Guidelines for appointment on deputation (including short term contract) /deputation on foreign service and absorption" issued vide No.A-1201 1/2/2019-P&AR(GSW) dt.09.01.2020

3. Application form duly filled for the above post can be submitted to the Under Secretary, Commerce & Industries Department, Room No.301, 3<sup>rd</sup> Floor, Building No.2, MINECO, Khatla as per prescribed proforma (copy enclosed in *Annexure*) on or before **20.09.2024** through the respective Administrative Department/Cadre Controlling Authority.

**Sd/- Dr. LALZIRMAWIA CHHANGTE**  
Secretary to the Government of Mizoram,  
Commerce & Industries Department.

**Memo No.A.12011/1/2024-C&I(ZIDCO) : Aizawl, the 3<sup>rd</sup> September, 2024.**

Copy to :-

1. P.S to Chief Minister, Mizoram.
2. Sr. PPS to Chief Secretary, Government of Mizoram.
3. All Administrative Departments.
4. All Heads of Departments.
5. Managing Director, ZIDCO Ltd.
6. Website Manager, Commerce & Industries for uploading in the website.

  
( **LALHMACHHUANI** )

Under Secretary to the Government of Mizoram,  
Commerce & Industries Department.

The information furnished above is/are correct to the best of my knowledge and nothing has been suppressed. I understand that in case of my selection, if any information furnished above is found to be false or misrepresented at a later stage, my selection is liable to be cancelled with the approval of the Competent Authority.

Date:

Name & signature of applicant

**CERTIFICATE OF THE ADMINISTRATIVE DEPARTMENT/CADRE  
CONTROLLING AUTHORITY**

Certified that the particulars furnished by the officer are correct as per the service records and the department has no objection for appointment of the officer on deputation (including short term contract)/deputation on foreign service/absorption (please select the appropriate one).

Date:

Signature of an officer not below the rank of  
Under Secretary in the cadre controlling authority



**COMMON APPLICATION FORM FOR APPOINTMENT BY DEPUTATION  
(INCLUDING SHORT TERM CONTRACT)/FOREIGN SERVICE/ABSORPTION**

1)	Name of applicant (in capital letters)	:	
2)	Date of birth (enclose self attested copy of supporting document like HSLC, Birth Certificate, etc.)	:	
3)	Address for correspondence including contact number	:	
4)	Name of post applied	:	
5)	Designation of present post held	:	
6)	Name of service/department	:	
7)	Present scale of pay/level in pay matrix	:	
8)	Date of joining the present grade/post on regular basis	:	
9)	Educational qualification (enclose self attested copy of certificates)	:	
10)	Please state whether or not the educational and other qualifications/experience prescribed for the post in the recruitment rules/vacancy circular are satisfied by the applicant	:	
	Qualifications/experience required		Qualifications/experience possessed by the official
Essential	i)		
	ii)		
	iii)		
Desirable	i)		
	ii)		

11)	Nature of present employment (i.e. permanent/regular or ad hoc or temporary, contract etc.			:
12)	Please state whether the substantive employment is under any of the following employer: a) Central Government b) State Government c) Universities d) Autonomous organizations e) Government Undertaking f) Others			:
13)	Any additional information which you would like to mention in support of your suitability for the post (This may, among other things, include (i) additional academic qualifications (ii) professional training (iii) work experience, etc. Separate sheet may be enclosed if necessary)			
14)	Whether penalty, if any, was imposed on the applicant during a period of 5 years preceding last date for submission of application? If any, enclose a copy of the order of imposition of penalty by the Disciplinary Authority.			
15)	Details of post(s) held in chronological order (enclose separate sheet, if necessary)			
Sl. No.	Name of post held	Duration		Nature of duties
		From	To	