

No. B.17012/8/2023-DTE-C&I (RAMP)/Vol-II
GOVERNMENT OF MIZORAM
DIRECTORATE OF COMMERCE & INDUSTRIES

Khatla, Aizawl - 796001
Dated the 12th March, 2025

Notice inviting Tender (NIT) Critical Date Sheet

| | |
|--|--|
| NIT Reference Number: | No. B.17012/8/2023-DTE-C&I (RAMP)/Vol-II |
| Date of release of NIT through e-procurement Portal: | Dt. 18/03/2025 |
| Last Date & time for submission of online Bid and Manual Bid | 07/04/2025 up to 12:00 P.M |
| Date & time for opening of Technical Bid: | 07/04/2025 up to 01:00 P.M |
| Date & time for opening of Financial Bid: | To be communicated later on |
| Tender document fee: | Rs.2500/= (<i>Rupees Two Thousand Five Hundred only</i>) |

NOTICE INVITING TENDER (NIT)

Ref.: No. B.17012/8/2023-DTE-C&I (RAMP)/Vol-II

Date: 12/3/2025

The Directorate of Commerce & Industries, Government of Mizoram invites sealed quotations in Two Bid System from eligible and qualified in India, for the following proposal:

| Sl. No. | Place | Scope of Work | Approx. Value of Work (Rs.in Lakhs) | Completion Period | EMD (In Rs.) | Tender Processing Fee (In Rs.) |
|---------|-------------------|--|-------------------------------------|-------------------|---------------------|--------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1 | Hliappui, Mizoram | Construction of Waste treatment reactor for CFC at Hliappui, Mizoram | 60 | 90 days | 2% of Package value | Rs.2500 |

Date and Time for publishing, Downloading, Last Date of online submission of Tender with other documents and other detailed terms & conditions of the Department are available on website www.industries.mizoram.gov.in. Further, prospective bidders are requested to keep watching website www.industries.mizoram.gov.in regularly for any subsequent information/ corrigendum to the advertisement.

Earnest Money / Bid Security: 2% of estimated cost {1% of estimated cost for SC/ST/OBC/MOBC/UGE(UnemployedGraduateEngineer)/U.D.E(UnemployedDiplomaEngineer)}

Technical & Financial Bid can be submit personally in Hard Copy. Tenderers or their representatives may also be present at the time of opening of the Quotations if they so desire

The bidder shall submit the cost of the bid in the form of non-refundable Demand Draft (DD)/Banker's Cheque of any Nationalized/Scheduled Commercial Bank in favor of "**DIRECTOR OF COMMERCE & INDUSTRIES, GOVERNMENT OF MIZORAM.**" Payable at Aizawl.

The bidder shall submit the EMD in the form of Demand draft/Banker's Cheque/FDR of any nationalized/scheduled commercial bank in favor of "**DIRECTOR OF COMMERCE & INDUSTRIES, GOVERNMENT OF MIZORAM.**" Payable at Aizawl.

Bidders submitting DD/ Banker's Check/FDR as cost of bid shall upload the scanned images of the same and have to submit manually (hard copy) at **DIRECTOR OF COMMERCE & INDUSTRIES, GOVERNMENT OF MIZORAM, AIZAWL** on office hours.

Director
Commerce & Industries Department,
Government of Mizoram.

Sub: Invitation of Tender for the Construction of Waste treatment reactor for CFC at Hliappui Ginger Processing Cluster, Hliappui, Mizoram under RAMP.

Tenders in **Two Bid system** are invited from Empaneled Consultancy firm/Agency/Proprietor/Partnership Firm under Finance Department, Government of Mizoram under RAMP who are Grade A, for the Construction of Rainwater Harvesting infrastructure for CFC at Hliappui Ginger Processing Cluster, Hliappui, Mizoram. Detailed information regarding the items, application/tender forms, EMD details, specifications, terms and conditions can be downloaded from the following websites:

www.industries.mizoram.gov.in

Government of India e- procurement portal <https://tender.mizoram.gov.in>

The interested bidders shall submit their tender(s) manually to the Directorate of Commerce

& Industries, Khatla, Aizawl

<https://tender.mizoram.gov.in>

All the bidders are requested to participate in the tenders online through the website

<https://tender.mizoram.gov.in>.

Further, prospective bidders are requested to keep watching website www.industries.mizoram.gov.in regularly for any subsequent information/corrigendum to the advertisement. There will be no separate advertisement for the same.

The undersigned reserves the right to accept or reject any or all the bids without assigning any reason at any stage.

Director,
Commerce & Industries Department,
Government of Mizoram

Subject: Notice Inviting Tender (NIT) for the Construction of Waste treatment reactor for CFC at Hliappui Ginger Processing Cluster at Hliappui, Mizoram under RAMP.

Introduction:

Under MZ5 - MEMiz Pilot Green Cluster and Green Initiatives of the RAMP Programme, the construction of a Rainwater Harvesting System is essential to promote eco-friendly practices and reduce environmental impact. The Hliappui Ginger Processing Cluster in Hliappui, Mizoram, requires a Waste treatment reactor at its existing Common Facility Center to support its ginger processing activities.

The cluster, established in Champhai district, consists of 1,129 farmer members cultivating 1,048 hectares of land, with a total production of 11,532 metric tons between 2017 and 2020. It operates in collaboration with the Government of Mizoram under the Mission Organic Value Chain Development for the North-Eastern Region (MOVCD-NER), and its farmland is certified organic by Ecocert India Pvt. Ltd.

This initiative will enhance infrastructure, build capacity through training and workshops, and promote sustainable practices through awareness campaigns and promotional materials, ensuring long-term sustainability and improved productivity for the cluster.

Commerce & Industries Department, Government of Mizoram invites Quotations from Empaneled Consultancy firm/Agency/Proprietor/Partnership Firm or its Joint Venture Partner under Finance Department, Government of Mizoram for the Construction of Rainwater harvesting infrastructure for CFC at Hliappui Ginger Processing Cluster at Hliappui, Mizoram under RAMP. The details of requirements are provided under Scope of Work.

1. SCOPE OF WORK:

The broad scope of work is Construction of Rainwater harvesting infrastructure for CFC at Hliappui Ginger Processing Cluster at Hliappui, Mizoram under RAMP.

2. MINIMUM ELIGIBILITY CONDITIONS TO SUBMIT BIDS:

Interested Consultancy firm/Agency/Proprietor/Partnership Firm or its Joint Venture Partner have to fulfill the following requirements and shall submit necessary documents as indicated below along with their application for pre-qualification for the aforesaid scope of work:

- a) The Consultancy firm/Agency/Proprietor or Partnership Firm must be Empaneled under Finance Department and must be Grade A, and have PAN, GST Registration and other relevant licenses issued by appropriate Authority.
- b) The Consultancy firm/Agency/Proprietor or Partnership Firm have to produce all related papers as proof of authenticity of being a Consultancy firm/Agency/Proprietor or Partnership Firm.
- c) The Consultancy firm/Agency/Proprietor or Partnership Firm must be financially sound.
- d) The bidder must not be blacklisted/debarred from participation by any Government organization.

3. HOW TO APPLY:

The Bidders shall submit the tender documents as per Annexure to this document along with supporting documentary evidences. The Bidders shall submit sealed copy of the documents manually.

4. DISCLAIMER:

- a) The tender document is not an Agreement and is neither an Offer nor Invitation by the Commerce & Industries Department, Government of Mizoram to the prospective bidders or any other person.
- b) Commerce & Industries Department, Government of Mizoram accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Bidder upon the statements contained in this bid document. Commerce & Industries Department, Government of Mizoram may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this bid.
- c) The issue of the bid does not imply that Commerce & Industries Department, Government of Mizoram is bound to select any Bidders for the work. Commerce & Industries Department, Government of Mizoram reserves the right to reject all or any of the bids without assigning any reasons whatsoever.
- d) The Bidders shall bear all costs associated with or relating to the preparation and submission of its bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by Commerce & Industries Department, Government of Mizoram or any other costs incurred in connection with or relating to the bid. All such costs and expenses will remain with the Bidders and Commerce & Industries Department, Government of Mizoram shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Bidders in preparation or submission of the bid, regardless of the conduct or outcome of the selection process.

5. GENERAL TERMS AND CONDITIONS:

Interested Bidders have to fulfill the following requirements (if applicable) and shall submit necessary documents as indicated below along with their application for pre-qualification for the aforesaid scope of work:

- a. Bidders shall submit proof of registration/Certification or Letter of Authorization.
- b. It is preferred that the winning bidder have full time Authorized Representative stationed in Hliappui, Mizoram under RAMP.
- c. The Bidder must submit copies of PAN, GST Registration and other relevant licenses issued by appropriate Authority.
- d. **The delivery of the project shall be at the Common Facility Centre, Hliappui Ginger Processing Cluster, Mizoram.**

- e. The bidders shall bear full responsibility for all expenses, costs, and risks associated with their visit to Hliappui and the preparation of necessary drawings for the construction of the Waste treatment reactor at the Common Facility Centre in Hliappui.
- f. Project after completion shall be verified at site for quality by designated representative(s) of Commerce & Industries Department, Government of Mizoram.
- g. The Consultancy firm/Agency/Proprietor or Partnership Firm shall submit post completion report.

6. OTHER TERMS AND CONDITIONS:

- a. Each bidder shall submit only 1 bid for 1 work. A bidder who submits more than 1 bid for the same work will cause the proposals with the bidder's participation to be disqualified.
- b. The bidder is required to gather preliminary drawings and a detailed write-up regarding the project site, including its surroundings, ground conditions, material storage arrangements, and the installation of tools and equipment. This information can be obtained from the MSME Facilitation Cell room, located on the 2nd floor of the Commerce & Industries Department.
- c. Before the deadline for submission of bids, the employer may modify the bidding documents by issuing addenda.
 - i. Any addendum thus issued shall be part of the bidding documents and shall be notified.
 - ii. To give prospective bidders reasonable time to take an addendum into account in preparing their bids, the employers shall extend, as necessary, the deadline for submission of bids.
- d. The bid document shall be submitted in English language only.
- e. The Consultancy firm/Agency/Proprietor/Partnership Firm or its Joint Venture Partner shall submit documentary evidence in support of facts/ claims submitted/made in response to the bid. Each page of the documents submitted shall be signed and sealed by competent authority of Consultancy firm/Agency/Proprietor/Partnership Firm or its Joint Venture Partner.
- f. The Bidders would be responsible for all its expenses, costs and risks incurred towards preparation of the bid document. Commerce & Industries Department, Government of Mizoram shall, in no case, be responsible or liable for any such costs whatsoever, regardless of the outcome of the bid process.

7. DOCUMENTS COMPRISING THE BID

The Bids submitted by the bidder shall be in two separate parts.

Part-I

It shall be named "Technical Bid" and shall comprise of –

- a. Earnest Money in a separate sealed envelope cover marked, "Earnest Money."
- b. Qualification information, supporting documents, affidavit and other documents as per the checklist specified in Annexure II
- c. Tender Document (including drawings of the building) giving signature with date in every page (including blank page).

Part-II

It shall be named "Financial Bid" and shall comprise of -

- a. Form of bid as specified in ANNEXURE X
- b. Priced Bill of Quantities as specified in ANNEXURE XI

Each part shall be separately sealed and marked in accordance with sealing and marking instruction in clause 9.

8. BID PRICE

- a) All duties, taxes, royalties and other levies payable by the firm under the Contract, or for any other cause, shall be included in the rates, prices, and total bid price submitted by the bidder. The employer shall not be bound to any liability in this regard.
- b) The rates and prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subjected to adjustment unless otherwise approved by the Director, Commerce and Industries Department.
- c) Bidders are required to quote the Bill of Quantities Amount upto two decimal points only. If the Bill of Quantities Amount contain more than two digits after decimal place, only the first two digits shall be considered without any rounding off.

9. SEALING AND MARKING OF BIDS

- a) The Bidder shall place the two separate envelopes (called inner envelopes) marked "Technical Bid" and "Financial Bid" in one outer envelope. The inner envelope will have markings as follows:

Technical Bid

"Technical Bid

To: (Name and address of the Employer)

Name of Work:

From: (Name and address of the Bidder)"

Financial Bid

"Financial Bid

To: (Name and Address of the Employer)

Name of Work:

From: (Name and address of the Bidder)"

The contents of the Technical and Financial Bids shall be as specified in clause 7

- b) The outer envelope containing the Technical Bid (including Earnest Money in separate Envelope) & Financial Bids will have marking as follows:

"Tender Document

To: (Name and Address of the Employer)

Name of Work:

From: (Name and address of the Bidder)"

10. BID OPENING

The Employer will open the Bids received (Except those received late) in the presence of the Bidders/Bidders' representatives who chose to attend at the time, date and place specified under.

- a) The envelope containing the Technical Bid only shall be opened.
- b) In all other cases the availability of Items defined in Annexure II.
- c) Evaluation of Technical Bids with respect to Bid Security, Qualification information and other information furnished in Part - I of Clause 7 shall be taken up immediately.
- d) The Employer shall notify, whose Technical bids are found responsive, date, time and place of opening of Financial Bids as stated below.
- e) At the Time of opening of the Financial Bids, the names of the bidders whose bids were found responsive in accordance with **sub clause (c) of clause 10** will be announced. The financial bids of only those bidders will be opened. The responsive bidders' names, the bid prices, the total amount of each bid, and such other details as the Employer may consider appropriate will be announced by the Employer at the time of bid opening. Any bid price, which is not read out and recorded, will not be taken into account in Bid evaluation.

f) Technical Bids & Financial Bids shall be evaluated by the RAMP Procuring Authority.

The Technical Bid will be evaluated on the basis of the following evaluation criteria.

| Sl No. | Details | Min. Marks | Max. Marks |
|--------|---|------------|------------|
| 1 | Methodology (Marks will be awarded based on the quality and comprehensiveness of the work plan and management approach proposed by the bidder) | 25 | 30 |
| 2 | Suitability of Key personnel for the assignment | | |
| | a) Qualification | 10 | 20 |
| | b) Relevant Experience | 10 | 20 |
| 3 | Minimum average Annual Turnover of the bidder (minimum 40% of the tendered amount) for last 3 years (as per audited by Registered Chartered Accountants) | 5 | 10 |
| 4 | Quality Assurance/Management Systems (Marks will be awarded based on the understanding and application of quality assurance and management principles, compliance with standards, risk management Practices, monitoring systems) | 10 | 20 |

The Financial Bid will be evaluated on the basis of the following evaluation criteria.

| Sl/No | Details | Max. Marks |
|-------|---|------------|
| 1 | Bill of Quantities with respect to the catered amount | 100 |

The overall scoring will be based on a 50:50 weighting, where 50% of the score will be for technical proposal and 50% from the financial proposal. This ratio will be used to combine the two scores for final evaluation.

11. PROCESS TO BE CONFIDENTIAL

Information relating to the examination, clarification, evaluation and comparison of Bids and recommendations for the award of a contract shall not be disclosed to bidders or any other persons not officially concerned with such process until the award to the successful bidder has been announced. Any attempt by a bidder to influence the Employer's processing of bids or award decisions may result in the rejection of his Bid.

12. CLARIFICATION OF BIDS AND CONTACTING THE EMPLOYER

- a) No Bidder shall contact the Employer on any matter relating to its Bid from the time of the Bid opening to the time the contract is awarded.
- b) Any attempt by the Bidder to influence the Employer's Bid evaluation, bid comparison or contract award decision may result in the rejection of his/her Bid.

13. EXAMINATION OF BIDS AND DETERMINATION OF RESPONSIVENESS

- a) During the detailed Evaluation of "Technical Bids" the Employer will determine whether each bid (i) meets the eligibility criteria defined in clauses 2 and the checklist specified in Annexure-II, (ii) has been properly signed, (iii) Is accompanied by the required securities/EMD and, (iv) Substantially responsive to the requirement of the Bidding Documents. During the detailed Evaluation of the "Financial Bid", the responsiveness of the Bid will be further determined with respect to the remaining bid conditions, i.e., priced bill of quantities, Technical Specifications and drawings, in short, the responsiveness eligibility and/or

Qualification of the Bidder shall be Evaluated based on: -

- i. Financial capability of the bidder.
 - ii. Capability of the Bidder to Mobilize and deploy the required manpower.
 - iii. The Bidder's capability to manage similar nature of work.
 - iv. The Bidder's past litigation history.
 - v. The methodology and schedule proposed for the work
 - vi. Any other documents submitted by the bidder to augment the advantage in commencing the work.
- b) A substantially responsive "Financial Bid" is one which conforms to all the rates as quoted in the Bill of Quantities.
 - c) If a financial bid is not substantially responsive, it will be rejected by the Employer and may not subsequently be made responsive by correction or withdrawal of the non-conforming deviation or reservation.
 - d) Other things being equal, preference will be given to the Consultant personnel with a minimum of Class - VIII level of Mizo language and having experience of working similar work inside the State of Mizoram.

14. Award Criteria

- a) The Employer will award the contract to the bidder whose bid has been determined to be substantially responsive to the bidding documents and who has scored the highest mark in comparative statement provided that such a bidder has been found to be eligible in accordance with the provision of clause 2 and qualified in accordance with the provision of Annexure II and Annexure IX
- b) The Employer reserves the right to accept or reject any bid, and to cancel the bidding process and reject all bids, at any time prior to the award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the Ground for the

Employer's action.

- c) The employer will have the right not to award the lowest bidder without announcing any reason behind.

If two or more bidders achieve equal scores in both the Technical and Financial Bid evaluations, such firms may be asked to submit sealed documents of work experience. In case any such contractor refuses to submit required document, then it shall be treated as withdrawal of his tender before acceptance and 50% of earnest money shall be forfeited.

The final selection of the successful bidder shall be referred to the Departmental Purchase Advisory Board, Commerce & Industries Department. The Departmental Purchase Advisory Board (DPAB) reserves the right to award the tendered work to any qualified bidder deemed to best serve the interests of maintaining the quality of work.

15. Notification of Award & Signing of Agreement:

- a) The bidder whose bid has been accepted will be notified to Award by the Employer prior to expiration of the Bid Validity Period. This letter will state that the employer will pay the contractor in consideration of the Execution and Completion.
- b) The Notification of the Award will constitute the formation of the contract, subject only to the furnishing of a performance guarantee in accordance with the provisions of clause 18.
- c) The Agreement will incorporate all agreement between the employer and the successful bidder. It will be signed by the Employer and the successful bidder after the performance guarantee is furnished

16. PAYMENT TERMS:

Payment for undertaking of work shall be mentioned in the Letter of Acceptance.

17. SECURITY DEPOSIT:

- a) On receipt of the Letter of Acceptance, the successful tenderer should remit a Security Deposit (SD) of **3%** of the value of the work in the form of Account payee Demand Draft from any Banking Branch or irrevocable Bank Guarantee from a Nationalized/Scheduled Commercial Bank with a validity period of one year in favor of **“Directorate of Commerce & Industries, Government of Mizoram, Khatla, Aizawl – 796001”** within 7 (Seven) working days from the date of receipt of letter of acceptance.
- b) Any other amount pending with Commerce & Industries Department, Government of Mizoram will not be adjusted under any circumstances, against

the Security Deposit if so requested.

- c) Security Deposit amount remitted will not earn any interest.

18. PERFORMANCE GUARANTEE

- a) Within 15 days after receipt of the Letter of Acceptance, the successful bidder shall deliver to the employer a Performance Guarantee of 5% of the contract cost.
- b) The Performance Guarantee shall be either in the form of a Bank Guarantee or Call Deposit or Fixed Deposit Receipts in the name of the Employer, from a Commercial Bank
- c) Failure of the Successful bidder to comply with the requirement of clause 18(a) shall constitute sufficient grounds for cancellation of the Award and forfeiture of the earnest money.
- d) Performance Guarantee may be released after completion certificate is signed by the employer and if there is not any damage in the construction with the acceptance of the Director, Commerce & Industries Department.

19. PENALTY

Failure to execute the entire contract within **90 days** from the date of issue of work order will attract a **penalty of 0.5% per 7 days**, on the full value of the contract up to a **maximum of 10%**. Delays beyond that period will be viewed as violation of the contract terms and will be dealt accordingly

Last date of submission of TENDER : 07/04/2025 up to 12:00 P.M

Date of Opening of TENDER : 18/03/2025

Opening Date of Financial Bid : 14/04/2025

In case, a holiday is declared by the Government on the day of opening or if the tenders could not be opened on the scheduled date for any other unavoidable circumstances, the tenders will be opened on the next working day at the same time.

The Commerce & Industries Department, Government of Mizoram reserves the right to accept or reject any tender without assigning any reason thereof.

**Directorate of Commerce & Industries,
Govt. of Mizoram, Khatla,
Aizawl-796001
Tel: 0389-2322450, 2316247
Email: dirind-mz@gov.in**

**ANNEXURE-I
PART-I (TECHNICAL BID)**

Date: _____

From, Name:

Address:

Ph:

Fax:

E-mail:

**To, Director,
COMMERCE & INDUSTRIES DEPARTMENT, GOVERNMENT OF MIZORAM,
KHATLA, AIZAWL**

Sub: Construction of Waste treatment reactor for CFC at Hliappui Ginger Processing Cluster, Hliappui, Mizoram under RAMP

Sir,

With reference to your tender notice, we submit herewith our sealed Tender for the "**Construction Waste treatment reactor for CFC at Hliappui Ginger Processing Cluster, Hliappui, Mizoram under RAMP**", Hliappui, Mizoram

We enclose the following documents:

1. Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions.
2. Authorization letter from the Company for the person to sign the tender.
3. The copy of certificate of incorporation/registration (If applicable)
4. Copy of Registered Partnership deed, in case of Partnership Firm (If applicable)
5. Copy of Udyog Aadhaar, GST Registration Certificate & PAN Card
6. All Annexure I-IX submitted as annexed in the NIT.

Yours faithfully,

**SIGNATURE OF
TENDERER AS ENCLOSED ABOVE**

ANNEXURE - II

CHECKLIST FOR COMPULSORY DOCUMENTS TO BE SUBMITTED BY BIDDER

a. Details of the Firm:

| Sl. No. | Title | Yes/No | Page No. |
|---------|---|--------|----------|
| 1. | Certificate of incorporation/ Firm Registration | | |
| 2. | PAN Card of the Company/Firm/Proprietor | | |
| 3. | GST Registration certificate | | |
| 4. | The Annual Report / certified copies of Balance Sheet, Profit & Loss statement for the last 3 consecutive financial years . | | |
| 5. | Declaration for not having black listed by any other Govt. agencies (as per Annexure-IX) (NOTARIZED IN STAMP PAPER) | | |
| 6. | Average annual turnover statement duly certified by a Chartered Accountant with valid UDIN | | |
| 7. | All Annexure-I to IX have to submit | | |
| 8. | Works Experience in this field with documents | | |
| 9. | Engineer Drawing | | |

b. Quality Assurance/ Management Systems.

c. Information on litigation history in which the bidder is involved if any.

| Other Parties | Employer | Cause of Dispute | Amount Involved | Remarks showing present status |
|---------------|----------|------------------|-----------------|--------------------------------|
| | | | | |

d. Work Methodology.

e. Bank Solvency Certificate of the amount equal to or not less than 40% of the tendered amount to indicate that the bidder is financially sound and must be able to execute the contract, if awarded, with his own resources without interruption in between payment of Running Bills

f. Information on Bid Capacity (works for which Bids have been submitted and works which are yet to be completed) as on date of Bid.

i) Existing commitments and on-going Government work

| Description of work | Place & State | Contract No | Name and Address of employer | Value of contract (₹ in lakh) | Stipulated Period of Completion | Value of remaining works to be completed | Anticipated Date of completion |
|---------------------|---------------|-------------|------------------------------|-------------------------------|---------------------------------|--|--------------------------------|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

ii) Works (Government) for which bids already submitted.

| Description of work | Place & State | Name and Address of employer | Estimated Value of Work (₹ in Lakh) | Stipulated Period of Completion | Date when decision is expected | Remarks |
|---------------------|---------------|------------------------------|-------------------------------------|---------------------------------|--------------------------------|---------|
| | | | | | | |
| | | | | | | |

g. A certificate confirming that the firm is not engaged in executing more than three (3) different ongoing Government works simultaneously must be submitted.

“EMD and Tender Fee” must be placed in a cover superscripted as **“Tender for the Construction of Waste treatment reactor for CFC at Hliappui Ginger Processing Cluster at Hliappui, Champhai District, Mizoram under RAMP.**

and addressed to **“DIRECTORATE OF COMMERCE & INDUSTRIES, KHATLA, AIZAWL”**, containing the name and address of the Bidder (have to submit both online & Offline)

Name, signature & Address of the Bidder with Stamp

Date:

Place:

ANNEXURE-III

UNDERTAKING

(To be submitted on Rs. 100/- non judicial stamp paper)

Note:

- a) Selected Bidder shall submit the original Undertaking to the Office of Commerce & Industries Department, Government of Mizoram within 7 days of issue of Letter of Intent. Purchase Order shall be issued only after receipt of the Undertaking in original.
1. I/we the undersigned certify that I/we have gone through the Terms & Conditions mentioned in the Tender document and undertake to comply with them. The rates quoted by me/us are valid and binding on me/us for acceptance for the period of 6 (Six) months from date of opening of tender.
2. It is certified that rate quoted by me are the lowest quoted for any similar Government assisted organizations/schemes in India.
3. There is no vigilance/ CBI case or criminal court case(s) pending against my/ our firm.
4. On Inspection if any works is found not as per quality requirements and specifications, it shall be replaced by me/us in time as asked for, at my /our own expenses.
5. I/we hereby undertake to complete the work as per specifications and directions given in Work Order within the stipulated period.
6. I/we undertake to provide guarantee/warranty as mentioned in specifications from the date of satisfactory inspection and commissioning.
7. I/we abide by the condition that Director, Commerce & Industries Department reserves the right to accept or reject any or all the Tenders without assigning any reasons (s) thereof.

Name, signature & Address of the Bidder with Stamp

Date:

Place:

ANNEXURE – IV

TENDER TERMS AND CONDITIONS

- a. Tenders will be opened in the Office of the Directorate of Commerce & Industries, Aizawl on the stipulated date and time.
- b. The quoted price should be an all-inclusive lump sum price offered for each work item, including the cost of materials, GST, freight, insurance, transit insurance, packing, forwarding, labor charges, site preparation, and all related expenses required for the successful completion of the rainwater harvesting system. Rates and GST must be quoted separately.
- c. The rates quoted should be F.O.R (Free on Rail) for the Construction of Rain water harvesting infrastructure for CFC at Hliappui, Mizoram. No other charges in addition will be payable on any account over and above the lump sum price quoted in the price bid. The rates quoted in ambiguous terms such as "Freight on actual basis "or" Taxes as applicable extra "or "Packing forwarding extra" will render the bid liable for rejection.
- d. If it is found at any stage that the works as stated have been provided at a lower price, then that price, with due allowance for elapsed time, will be applicable to the present case, and the difference in cost would be refunded by the bidder to the employer if the contract has already been concluded. The Bidder shall quote only in Indian Rupees.
- e. Successful bidder shall not be entitled to any rate revision of price for any reason except that allowed by Government of India.
- f. The rates quoted should be valid for one year from the date of approval of the Tender and the quantity mentioned is on the basis of present requirement which are to be undertaken within the period mentioned in the Work Order.
- g. Wherever applicable, the constructed rainwater harvesting system should be Guaranteed/Warranted (Comprehensive) for a period starting from the date of satisfactory commissioning and inspection, to be specified by the Bidder.
- h. The Director, Commerce & Industries Department, Government of Mizoram will be at liberty to terminate the tender proceedings without assigning any reasons thereof. The bidder will not be entitled for any compensation whatsoever in respect of such termination.
- i. The successful bidder should strictly adhere to the completion schedule. Construction, installation, and commissioning should be done within the prescribed period mentioned in the work order.
- j. Extension of time will be allowed only if the Hindrance is submitted to the Director, Commerce & Industries and were found reasonable.
- k. Tender selection will be made on the basis of technical and financial evaluation of the Bidders.

Name, signature & Address of the Bidder with Stamp

Date:

Place:

ANNEXURE - V

(On Bidder organization's Letter
Head)

COMPANY PROFILE

| | |
|--|--|
| 1. Name of the firm: | |
| 2. Full Address: | |
| 3. Name of the Proprietor/ Director(s): | |
| 4. Name of the Contact Person: | |
| 5. Designation of the Contact Person: | |
| 6. E-mail Id: | |
| 7. Telephone/Mobile No.: | |
| 8. Fax No.: | |

9. Bank details:

| Bank name, Branch and Address | Name as registered in the Account | Account No. | IFSC | Account Type |
|--|--|--------------------|-------------|-------------------------|
| | | | | |
| | | | | |

10. Any other information which you consider necessary to furnish

Name, signature & Address of the Bidder with Stamp

Date:

Place:

ANNEXURE-VI

BID SECURITY DECLARATION FORM

Date:

**To,
The Director,
Commerce & Industries Department,
Government of Mizoram,
Khatla, Aizawl**

I/We the undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be blacklisted from bidding for any contract for a maximum period of 3 years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We have withdrawn / modified / amended or failure to sign the agreement or to remit the Security Deposit or to execute the contract as per tender conditions, during the period of bid validity specified in the tender document.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

**SIGNATURE OF THE TENDERER
(with seal and address)**

ANNEXURE-VII

(On Notarized Stamp paper)

NO BLACKLISTING

Date:

To

The Director,
Commerce & Industries Department,
Government of Mizoram,
Khatla, Aizawl.

Dear Sir,

In response to the Tender Document No. : _____ for the Construction of Rain water harvesting infrastructure for CFC at Hliappui Ginger Processing Cluster at Hliappui, Mizoram., I/we hereby declare that presently our Company/Firm

_____ is having unblemished record and had never been declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/Autonomous Body during the previous 5 (Five) years.

I/we further declare that presently our Company/Firm _____ is not blacklisted/debarred and not declared ineligible for reasons other than corrupt & fraudulent practices by any State/ Central Government/ PSU/ Autonomous Body on the date of Bid Submission.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Yours faithfully,

Name, signature & Address of the Bidder with Stamp

Date:

Place:

ANNEXURE: VIII

DISQUALIFICATION

1. Absence of any one of the documents stated in Annexure II will be disqualified with the acceptance of the Bidders.
2. Even if the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:
 - a) Made misleading or false representation in the forms, Statements,
 - b) Affidavits and attachments, submitted in proof of the qualification requirements, and /or
 - c) Records of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.
 - d) Participated in previous bidding for the same work and had quoted unreasonably high or low bid prices and could not furnish rational justification for it to the employers.
 - e) Engaged in more than three (3) different ongoing Government works.
 - f) If all the terms and conditions mentioned in the Tender Document are not followed.
 - g) Rates quoted lower than 5% of the Tender Amount (without any figure except zero even after decimal) will be treated as unworkable rate. Rates quoted above the tender amount will also not be accepted

ANNEXURE: IX

OPENING & EVALUATION OF BIDS

1. Bids received shall be opened at the specified date and time given in RFP. If the office is closed on the specified date of opening of the bids, the opening shall be done on the next working day at the same time in the presence of the Bidders who choose to attend.
2. The Employer will subsequently examine and determine whether each Bid is responsive to the requirements of this bidding document. A bid shall be considered responsive only if –
 - a) It is received by the Bid due date including any extension thereof, if any.
 - b) It is signed, sealed and marked
 - c) It contains all information (Complete in all respects) as requested in this bidding document.
 - d) It does not contain any condition or qualification.
3. The Employer reserves the right to reject any Bid which is non-responsive and no request for alteration, modification substitution or withdrawal shall be entertained by the employer in respect of such Bids.
4. The Technical Bid submitted by the Firm shall be opened and evaluated. The Financial bid of only those bidders whose Technical Bids are substantially responsive will be considered for further evaluation.
5. The Technical Bid and Financial Bid shall be given weightage in the ration of 50:50.
6. The Bid shall be evaluated by the RAMP Procuring Authority under the Chairmanship of the Director, Commerce & Industries.

The Technical Bid will be evaluated on the basis of the following evaluation criteria.

| Sl No. | Details | Min. Marks | Max. Marks |
|--------|---|------------|------------|
| 1 | Methodology (Marks will be awarded based on the quality and comprehensiveness of the work plan and management approach proposed by the bidder) | 25 | 30 |
| 2 | Suitability of Key personnel for the assignment | | |
| | a) Qualification | 10 | 20 |
| | b) Relevant Experience | 10 | 20 |
| 3 | Minimum average Annual Turnover of the bidder (minimum 40% of the tendered amount) for last 3 years (as per audited by Registered Chartered Accountants) | 5 | 10 |
| 4 | Quality Assurance/Management Systems (Marks will be awarded based on the understanding and application of quality assurance and management principles, compliance with standards, risk management Practices, monitoring systems) | 10 | 20 |

The Financial Bid will be evaluated on the basis of the following evaluation criteria.

| Sl No. | Details | Max. Marks |
|--------|---|------------|
| 1 | Bill of Quantities with respect to the catered amount | 100 |

ANNEXURE X

Form of Bid

To, (Name of the Employer) :
Address (Address of the Employer) :
Description of the Work :
Name of Location :

I/We offer to execute the works described above and remedy any defects therein, and carry out the Conditions of contract, specifications, drawings, Bill of Quantities and Addenda for item rate Contract (Total Bid Price) Rs. _____
(in figures) _____ (in words)

We undertake to commence the works on receiving work order in accordance with the contract documents.

This Bid and your written acceptance of it shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any Bid you receive.

We hereby confirm that this Bid complies with the Bid validity and Earnest Money required by the bidding documents and specified in clause 18 of the EOI and Annexure- II of the EOI

Signature of bidder (or authorized) : _____
Name of Bidder : _____
Address : _____

Note: The Bidder shall fill in and submit this Bid form with the Bid

ANNEXURE XI

BILL OF QUALITIES

(To be submitted in the Financial Bid)

